

Cargilfield NURSERY RISK ASSESSMENT – Infection & Prevention

Department	Cargilfield Nursery	Unit/Section	Cargilfield Nursery			
Date of assessment	Updated 30/08/23	Assessor(s)	Tiffany Murdoch			
What is the activity?	Infection Control	Where is the activity carried out?	Cargilfield School			
What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by whom?	Action by when?	Done
Ineffective infection control arrangements.	Who: Children and staff How: Increased exposure to germs and viruses	Following the advice below: version 6 https://www.gov.scot/publications/coronavirus-covid-19-staying-safe-and-protecting-others/ This has to be followed at all times to ensure appropriate cleaning is in place and that cleaning protocols are adhered to particularly if staff or children become symptomatic on site where isolation would be required. Apply key requirements Schools Operations Sheet (SOS) Infection Control. Use of the following reviewed Nursery policies: <ul style="list-style-type: none"> - Changing a child - Infection control - Health and Safety Manual - Dealing with Injuries - Medical Policy - Dealing with Bodily Spillages Staff should also consult the staff handbook re sickness and absence policy, return to work etc.	Ensure that monitoring of staff/children for symptoms is ongoing at all times. Ensure rigorous measures and procedures are in place for symptomatic children. Encourage social distancing measures (2 metres apart) if possible. Masks to be worn if people would like to wear it. This is not compulsory. Ensure that ongoing disinfectant surface cleaning is in place through appropriate cleaning regime. Ensure that infection control arrangements are in place where food is being served/eaten (monitoring – particularly for young children)	Nursery Staff	All actions ongoing throughout opening times.	Yes & continue.
Infection control for toothbrushing	Who: Pupils, staff and parents How: Spread of infection orally.	Child Smile staff to come in and set up toothbrushes and trolleys etc at the end of September. Also provide input for children on brushing teeth properly.	Child smile staff scheduled to come in to Nursery to observe/replace brushes	Child smile	Autumn 23	Yes & continue

Hand hygiene of staff and children	<p>Who: Pupils, staff and parents</p> <p>How: Lack of supervision of hand washing will spread infection</p>	<p>Staff will wash their hands; on entry into Nursery and dry using a paper towel.</p> <p>Children will wash their hands in the Nursery toilet sinks.</p> <p>Children will be supervised when washing hands and shown the correct way to do so.</p> <p>Children and staff will wash hands before and after eating, before and after being in the garden and after using the toilet.</p> <p>Children and staff will wash their hands after coughing, sneezing and at regular intervals during the day.</p> <p>Staff to wash hands when moving between different areas of the school.</p>	<p>Additional signs to be placed for guidance on how to wash hands.</p> <p>Additional soap dispensers in Nursery toilets.</p> <p>Increased handwashing and use of antibacterial hand gel at frequent intervals through the day: Specifically – once hung up jackets, after using the toilet, before and after food serving and eating, after supporting children at the toilet, after garden/outside walks, after wiping noses and mouths.</p> <p>Children to be shown the 6 steps of washing hands in a group time to ensure good hand washing by all.</p>	All staff	Ongoing	Yes & continue
Cleaning of staff areas, resources and furniture	<p>Who: Pupils, staff and parents</p> <p>How: Lack of rigorous cleaning will spread infection</p>	<p>Resources and toys will be cleaned appropriately</p> <p>Chairs to be cleaned at the end of each day.</p> <p>Tables to be cleaned before and after snack and at the end of each day (using infection and control procedures)</p> <p>All toys and resources that have been out and or used will be cleaned (antibacterial) regularly.</p> <p>Cleaning rotas for staff to ensure that all areas are cleaned regularly.</p> <p>Water play basins will be changed daily.</p> <p>Playdough to be freshly made every 2nd day.</p> <p>Staff to use their own mugs/ cups and to wash them with hot soapy water after use or use the dishwasher.</p>	<p>Continue to review procedures and change if required.</p> <p>Spay bottles can be used but MUST be deep cleaned before use.</p> <p>Only paper towels to be used or wipes.</p> <p>All clothes in an area to be washed if child using them has covid symptoms.</p> <p>Availability of disposable masks for staff to use when cleaning using chemicals for deep cleaning.</p> <p>Monitor use and stock for cleaning supplies and PPE, when required.</p>	All staff	Ongoing	Yes & continue

Unnecessary and unused items not removed from garden.	Who: Pupils, staff and parents How: Transfer of virus due to multiple surfaces	Outdoor equipment will be left outside and only used by Nursery.		TM/Nursery staff	ongoing	Yes & continue
Not utilising the outdoor space	Who: Pupils, staff and parents How: Outdoor play reduces transfer of virus	All children will have access to outdoors continuously throughout the day. Children will be encouraged to play outdoors as often as possible.	Nature Classroom on Tuesday or Wednesday afternoon and Friday morning. Beach Classroom working well. Outdoor resources bought to help develop and extend outdoor play.		ongoing	Yes & continue
Sharing of personal items and shared aprons	Who: Pupils, staff and parents How: Increased exposure to the potential virus due to proximity to another adult	Children will have personal waterproofs, wellies, fleeces and coats that will not be shared. Aprons to be washed at the end of the day. All spare clothes must be brought back washed.	Baking aprons available for children. Washed in between use.	All Nursery staff and parents- to follow rules	ongoing	Yes & continue
Child/staff with suspected covid-19 symptoms	Who: Child in attendance, Member of staff, parents/ carers. How: Spreading of infection from one individual to another	All service users are aware of the advice from NHS that required those with potential covid-19 symptoms to report their illness including symptoms, to the setting. Nursery will keep record of coronavirus symptoms in daily communication book and notify the parents daily. No testing required but 'Stay at Home' guidance encouraged. Nursery will at all times follow GDPR requirements to support confidentiality of all individuals involved and take advice from governing bodies as to how to proceed.	Isolate outside the Nursery classroom door whilst awaiting parental collection - Staff member to wear PPE when with a child displaying symptoms - child to wear appropriate clothing dependent on weather Child to be collected by parent as soon as possible and to follow 'Stay at Home' guidance if displaying covid symptoms. Head of Nursery will inform the School Nurse and relevant documentation will be completed.	All staff	ongoing	Yes and continue

<p>Ventilation and temperature control</p>	<p>Who: Staff, parents and children</p> <p>How: Increased exposure to the virus</p>	<p>All windows within the Nursery and quiet room will be open as much as possible whilst maintaining an appropriate temperature.</p> <p>The Nursery garden door will be left open when all children are outside, when some children and adults are outside and inside, when the weather is not too windy or too cold.</p> <p>The heating will be on to ensure the room temperature does not fall below 16C.</p> <p>A thermometer in the room will be checked if it feels too hot or cold within the room.</p> <p>The cloakroom door will be kept closed at all times.</p> <p>The quiet room door will be opened if larger numbers of children are in this area and if no one is outside.</p> <p>CO2 monitor will be checked throughout the day and maintained if possible below 1000.</p> <p>Child gate will provide a barrier but enable nursery (garden door) to be open.</p>	<p>A heavy door stop may be used to keep the door open to prevent the wind closing it and avoiding children being injured.</p> <p>No fire doors will be kept open unless they have an automatic closure.</p> <p>Flexible uniform/staff dress policies to help ensure that children/staff can stay warm.</p> <p>Refreshing air spaces of internal spaces i.e cloakroom and toilets by opening doors to allow air flow whilst children/staff are having lunch in the dining hall.</p> <p>CO2 monitor in place and being monitored regularly.</p>	<p>All staff TM</p>	<p>Ongoing</p>	<p>Yes & continue</p>
<p>Safe and quick Evacuation procedures</p>	<p>Who: Staff, children</p>	<p>Nursery children will leave the building through the Fire Exit in the Nursery classroom.</p> <p>Children will remain in the Nursery group and will walk in pairs to the playing fields.</p> <p>Nursery group will assemble and be counted.</p> <p>Children will be collected, if necessary, from the field and handed over to parents by Nursery staff.</p>	<p>Review of previous fire practices help to inform the process.</p>	<p>TM/Nursery staff</p>	<p>Ongoing</p>	<p>Yes & continue</p>

The Whole School Risk Assessment should be used in conjunction to the Nursery Risk Assessment. If not stated above the Whole school Risk Assessment procedure should be followed.

Manager's name	Tiffany Murdoch	Signature	Tiffany Murdoch
Date	30/08/23	Assessment review date	Updates 30/08/23 Updates 09/01/23 Updated 05/09/22 Updated 10/06/22 Updated 04/05/22 Updated 21/04/22 Updated 21/02/22 Updated 07/01/22 Updated 06/12/21 Updated 02/11/21 Updated 13/10/21 Updated 09/09/21 Updated 29.09.20 Updated 04/11/20 Updated 09/11/20 Updated 18/11/20 Updated 18/02/21 Updated 13/04/21

Are other specific risk assessments required?

Asbestos

Control of Substances Hazardous to Health

Display Screen Equipment

Electricity

Fire Safety

Lone Working

Manual Handling

New and Expectant Mothers

Noise

Personal Protective Equipment

Stress Management

Vibration

Work Equipment

Workplace Health, Safety and Welfare

Working at Height